

# ANNUAL STREET REPORT

## COVER PAGE

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

Fiscal Year Ended June 30, 20\_\_

### Certification:

I hereby certify, to the best of my knowledge and belief, that the amounts stated herein fairly present a statement of all monies available, and the expenditures therefrom, for street or road purposes are in accordance with the requirements as prescribed by the California State Controller pursuant to Sections 2151-5 of the *Streets and Highways Code*.

City Fiscal Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Please Type)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Per *Streets and Highways Code* Section 2151, this report is due on or before October 1.

Mailing Address:

State Controller's Office  
Division of Audits  
Special Audits Bureau  
Annual Street and Road Report  
P. O. Box 942850  
Sacramento, CA 94250-5874

Express Mailing Address:

State Controller's Office  
Division of Audits  
Special Audits Bureau  
Annual Street and Road Report  
300 Capitol Mall, Suite 518  
Sacramento, CA 95814

To file a paper report:

1. Complete all forms as necessary.
2. Sign this cover page, and mail completed report to the above address.

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

## ANNUAL STREET REPORT - SCHEDULE 1

### General Information

Fiscal Year Ended June 30, 20\_\_

#### City Information

Fiscal Officer \_\_\_\_\_

Title \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Facsimile Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Check if new Address ☐

#### Report Prepared By

Firm Name \_\_\_\_\_

First/Middle/Last Name \_\_\_\_\_

Title \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Facsimile Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

## ANNUAL STREET REPORT - SCHEDULE 2

### Summary Statement of Monies Made Available, Expenditures, and Restricted Balances

Fiscal Year Ended June 30, 20\_\_

DESCRIPTION	LINE NO.	
<b>Restricted Balances at Beginning of Fiscal Year</b>		
Special Gas Tax Street Improvement Fund	1	
Traffic Congestion Relief Fund	2	
Section 99234, Public Utilities Code	3	
Section 99400(a), Public Utilities Code	4	
County Contributions	5	
All Other Sources	6	
<b>Beginning Restricted Balances (Sum Lines 1 through 6)</b>	7	\$
Monies Made Available During Fiscal Year (from Schedule 3, Line 60)	8	\$
<b>Total Monies Available (Sum Lines 7 and 8)</b>	9	\$
Expenditures During Fiscal Year (from Schedule 4, Line 22)	10	\$
<b>Restricted Balances at End of Fiscal Year</b>		
Special Gas Tax Street Improvement Fund	11	
Traffic Congestion Relief Fund	12	
Section 99234, Public Utilities Code	13	
Section 99400(a), Public Utilities Code	14	
County Contributions	15	
All Other Sources	16	
<b>Total Ending Restricted Balances (Sum of Lines 11 through 16)</b>	17	\$
<b>Obligations and Other Commitments (from Sch. 10, Line 9, Cols. 1 and 2)</b>	18	\$

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

## ANNUAL STREET REPORT - SCHEDULE 3

### Revenues and Other Funding Sources

Fiscal Year Ended June 30, 20\_\_

DESCRIPTION	LINE NO.	
<b>MONIES MADE AVAILABLE BY STATE OF CALIFORNIA:</b>		
<b>Gas Tax Revenues:</b>		
Section 2105, Streets & Highways Code	1	\$
Section 2106, Streets & Highways Code	2	
Section 2107, Streets & Highways Code	3	
Section 2107, Streets & Highways Code, Snow Removal	4	
Section 2107.5, Streets & Highways Code	5	
Gas Tax Fund Net Investment Gain or Loss	6	
Gas Tax Fund Reimbursements/Net Audit Adjustments	7	
<b>Total Gas Tax Revenue (Sum Lines 1 through 7)</b>	8	\$
Traffic Congestion Relief Fund	9	
Motor Vehicle License Fees (In-LieuTax)	10	
Flexible Congestion Relief	11	
Traffic Systems Management	12	
Regional Improvement Program (RIP) - State Portion Only	13	
Regional Surface Transportation Program (RSTP) Exchange Funds	14	
Railroad/Highway Separation Program	15	
State and Local Partnership Program	16	
Environmental Enhancement and Mitigation Program	17	
Petroleum Violation Escrow Account	18	
Bicycle Transportation Account	19	
Interregional Improvement Program - State Portion Only	20	
	21	
	22	
	23	
<b>Total Monies Made Available by State (Sum of Lines 9 through 23)</b>	24	\$
<b>MONIES MADE AVAILABLE BY THE FEDERAL GOVERNMENT:</b>		
Regional Surface Transportation Program (RSTP) - Federal Portion Only	25	
Transportation Enhancement Activities (TEA)	26	
Hazard Elimination Safety Program	27	
Congestion Mitigation & Air Quality Program (CMAQ)	28	
Regional Improvement Program (RIP) - Federal Portion Only	29	

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

## ANNUAL STREET REPORT - SCHEDULE 3

### Revenues and Other Funding Sources

Fiscal Year Ended June 30, 20\_\_

Highway Bridge Replacement and Rehabilitation Program	30	
Railway/Highway Grade Separation Program (Title 23, U.S. Code, Sec. 130)	31	
Federal Aid Urban and Federal Aid Secondary	32	
FEMA Storm Damage	33	
HUD Grant	34	
Community Development Block Grant	35	
Interregional Improvement Program - Federal Portion Only	36	
	37	
	38	
	39	
<b>Total Federal Government Sources (Sum of Lines 25 through 39)</b>	40	\$
<b>MONIES MADE AVAILABLE FROM CITY AND LOCAL SOURCES:</b>		
Bond, Certificate of Participation, or Other Debt Proceeds Used for Streets	41	
Special Street Assessment Levies (Excluding Levies under Improvement Act of 1911 or Similar Acts)	42	
General Fund Monies Used for Street Purposes	43	
Traffic Safety Fund Monies Used for Street Purposes	44	
Developer/Impact Fees	45	
County Road Fund Contribution	46	
Redevelopment Agency	47	
Sales Tax Override	48	
Net Investment Gain or Loss from City and Local Sources	49	
	50	
	51	
	52	
<b>Section 99234, Public Utilities Code:</b>		
Allocation	53	
Interest and Other Revenue	54	
<b>Total Section 99234, Public Utilities Code (Sum of Lines 53 and 54)</b>	55	\$
<b>Section 99400(a), Public Utilities Code:</b>		
Allocation	56	
Interest and Other Revenue	57	
<b>Total Section 99400(a), Public Utilities Code (Sum of Lines 56 and 57)</b>	58	\$
<b>Total Monies Available from City and Local Sources (Sum of Lines 41 through 52, 55, and 58)</b>	59	\$
<b>Grand Total Monies Made Available (Total Lines 24, 40, and 59) (Transfer to Schedule 2, Line 8)</b>	60	\$

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

ANNUAL STREET REPORT - SCHEDULE 4

Street Expenditure Summary Schedule

Fiscal Year Ended June 30, 20\_\_

Expenditure Class	Line No.	(1) Force Account	(2) Government Contract	(3) Private Contract	(4) Total
<b>Undistributed Engineering and Administration</b>	1				
<b>Construction and Right of Way</b>					
New Street Construction	2				
Street Reconstruction	3				
Signals, Safety Devices, and Street Lights	4				
Pedestrian Ways and Bikepaths	5				
Storm Drains	6				
Storm Damage	7				
<b>Total Construction</b>	8				\$
Right of Way Acquisition	9				
<b>Total Construction and Right of Way</b>	10				\$
<b>Maintenance</b>					
Patching	11				
Overlay and Sealing	12				
Street Lights and Traffic Signals	13				
Snow Removal	14				
Storm Damage	15				
Other Street Purpose Maintenance	16				
<b>Total Maintenance</b>	17				\$
Acquisition of Property, Plant, and Equipment	18				
Contribution to Other Governmental Agencies	19				
<b>Total Street-Purpose Expenditures</b>	20				\$
<b>Fund Adjustments</b>	21				
<b>Grand Total Expenditures</b>	22				\$
<b>Expenditure Funding</b>	Line No.		(2) From Schedule 7	(3) Schedule 8 Adjustments	(4) Total
Special Gas Tax Street Improvement Fund	23				
Traffic Congestion Relief Fund	24				
Section 99234, Public Utilities Code	25				
Section 99400(a), Public Utilities Code	26				
County Road Fund Contributions	27				
All Other Sources - Non-Discretionary	28				
All Other Sources - Discretionary	29				
<b>Grand Total Expenditures</b>	30				\$

## ANNUAL STREET REPORT - SCHEDULE 5

## Transportation Development Act Expenditure Summary

Fiscal Year Ended June 30, 20\_\_

Type of Expenditure	Line No.	(1) Force Account	(2) Government Contract	(3) Private Contract	(4) Total
<b>UNDISTRIBUTED ENGINEERING AND ADMINISTRATION</b>	1	\$	\$	\$	\$
<b>Construction and Right of Way</b>					
New Street Construction	2				
Street Reconstruction	3				
Signals, Safety Devices, and Street Lights	4				
Pedestrian Ways and Bikepaths	5				
Storm Drains	6				
Storm Damage	7				
<b>Total Construction</b>	8				\$
Right-of-Way Acquisition	9				
<b>Total Construction &amp; Right of Way</b>	10				\$
<b>Maintenance</b>					
Patching	11				
Overlay and Sealing	12				
Street Lights and Traffic Signals	13				
Snow Removal	14				
Storm Damage	15				
Other Street-Purpose Maintenance	16				
<b>Total Maintenance</b>	17				\$
Type of Expenditure	Line No.				Total
Acquisition of Property, Plant, and Equipment	18				
Contribution to Other Governmental Agencies for Street and Road Purposes	19				
<b>Subtotal Expenditures (Sum of Lines 1, 10, 17, 18, and 19)</b>	20				\$
Fund Adjustments (from Schedule 8, Lines 23 + 24, and Schedule 11, Line 6, Cols. 1 + 2 )	21				
Non-street Pedestrian Ways, Bikepaths, and Transportation Planning Expenditures	22				
<b>Grand Total (Must equal sum of Schedule 4, Column 4, Lines 25 + 26 and Schedule 11, Lines 5 and 6, Columns 1 + 2)</b>	23				\$
<b>Expenditure Funding</b>					
Section 99234, Public Utilities Code	24				
Section 99400(a), Public Utilities Code	25				
<b>Grand Total (Must equal Line 23 above)</b>	26				\$
<b>Obligations and Other Commitments (Sections 99234 and 99400(a))</b> (Must Be Less Than or Equal to Sum of Schedule 2, Lines 13 + 14)	27				\$

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

ANNUAL STREET REPORT - SCHEDULE 6

Street Improvements Paid by Other Parties

Fiscal Year Ended June 30, 20\_\_

Description	Line No.	Amounts
<b>State</b>		
Urban Extension	1	
Grade Separation	2	
	3	
	4	
<b>Total State (Sum of Lines 1 through 4)</b>	5	\$
<b>Federal (Itemize):</b>		
	6	
	7	
	8	
	9	
<b>Total Federal (Sum of Lines 6 through 9)</b>	10	\$
<b>County Agency</b>		
Road Department	11	
Other	12	
<b>Total County (Sum of Lines 11 and 12)</b>	13	\$
<b>Other Governmental Agencies (Districts, Cities) (Itemize):</b>		
Flood Control Districts	14	
	15	
	16	
	17	
<b>Total Other Governmental Agencies (Sum of Lines 14 through 17)</b>	18	\$
<b>Private Parties</b>		
Railroad Crossing Protection	19	
Developers	20	
	21	
<b>Total Private Parties (Sum of Lines 19 through 21)</b>	22	\$
<b>1911 or Similar Acts</b>	23	
<b>Grand Total (Sum of Lines 5, 10, 13, 18, 22, and 23)</b>	24	\$



City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

ANNUAL STREET REPORT - SCHEDULE 7

Street Expenditure Detail

Fiscal Year Ended June 30, 20\_\_

Line No.	(1) Description	(2) Funding Source Code	(3) Expenditure Class Code	(4) Expenditure Type Code	(5) Total
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25	<b>GRAND TOTAL</b>				\$

Total Maintained Mileage on City Street System \_\_\_\_\_

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

ANNUAL STREET REPORT - SCHEDULE 7 (continued)

Street Expenditure Detail Codes

Fiscal Year Ended June 30, 20\_\_

Funding Source		Expenditure Class	
Nomenclature	Code	Nomenclature	Code
Special Gas Tax Funds	1	Undistributed Engineering and Administration	a
Traffic Congestion Relief	2	New Street Construction	b
Section 99234	3	Street Reconstruction	c
Section 99400(a)	4	Construction - Signals, Safety Devices, and Streets Lights	d
County Road Fund	5	Construction - Pedestrian Ways and Bikepaths	e
Non-Discretionary	6	Construction - Storm Drains	f
Discretionary	7	Construction - Storm Damage	g
		Right-of-Way Acquisition	h
		Maintenance - Patching	i
		Maintenance - Overlay and Sealing	j
		Maintenance - Street Lights and Traffic Signals	k
		Maintenance - Snow Removal	l
		Maintenance - Storm Damage	m
		Maintenance - Other Street-Purpose Maintenance	n
		Acquisition of Property, Plant and Equipment	o
		Contributions to Other Governments	p
Expenditure Type			
Nomenclature	Code		
Force Account	I		
Government Contract	II		
Private Contract	III		
Acquisition	IV		
Contribution	V		

## ANNUAL STREET REPORT - SCHEDULE 8

## Fund Adjustment Detail

Fiscal Year Ended June 30, 20\_\_

Line No.	(1) Detail of Adjustments	(2) Funding	(3) Increase (Decrease)	Line No.
1			\$	1
2				2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20	<b>Total Fund Adjustments and Expenditures</b> (Transfer to Schedule 4, Line 21)		\$	20
	<b>Source from Which Paid</b>			
21	Special Gas Tax Street Improvement Fund (Transfer to Schedule 4, Line 23, Column 3)			21
22	Traffic Congestion Relief Fund (Transfer to Schedule 4, Line 24, Column 3)			22
23	Section 99234, Public Utilities Code (Transfer to Schedule 4, Line 25, Column 3)			23
24	Section 99400(a), Public Utilities Code (Transfer to Schedule 4, Line 26, Column 3)			24
25	County Contributions (Transfer to Schedule 4, Line 27, Column 3)			25
26	All Other Sources - Non-Discretionary (Transfer to Schedule 4, Line 28, Column 3)			26
27	All Other Sources - Discretionary (Transfer to Schedule 4, Line 29, Column 3)			27
28	<b>Total Fund Adjustments and Expenditures</b>		\$	28

## ANNUAL STREET REPORT - SCHEDULE 9

## Snow Removal Reimbursement Schedule

Fiscal Year Ended June 30, 20\_\_

Line No.	Description	Amount	Line No.
1	Labor		1
2	Equipment		2
3	Materials		3
4	Contract		4
5			5
6	<b>Subtotal (Should equal Schedule 4, Line 14, Column 4)</b>		6
7	Less: Depreciation		7
8	<b>Total Snow Removal Expenditures</b>		8
9	<b>Snow Removal Expenditures Plus Depreciation</b>		9
10	Base Amount Pursuant to Streets and Highways Code Section 2107	5,000	10
11	Snow Removal Expenditures in Excess of \$5,000		11
12	<b>Amount to Be Claimed</b>		12

Section 2107 of the *Streets and Highways Code* states that each city that filed a report containing prescribed information and has snow removal expenditures in excess of \$5,000 during one fiscal year shall be allocated during the subsequent fiscal year a sum equal to 50% of this excess.

For guidance, snow removal on city streets may be considered to include, but not be limited to, the following:

- (1) Actual removal of snow from traveled ways, shoulders, road approaches, safety devices, and structures (such as bridges, underpasses, overpasses, etc.) to alleviate or remove hazardous conditions and to facilitate passage of traffic.
- (2) Installation and removal of guideposts to guide snow removal operations along traveled ways.
- (3) Spreading of sand, sodium chloride, etc., to expedite melting of snow on winter closed roads preparatory to spring opening.
- (4) Spreading of sand, cinders, etc., at locations where snow causes hazardous road conditions.
- (5) Traffic control measures necessitated by snow-removal operations.
- (6) Snowdrift preventive measures, such as installation and upkeep of snow fences and windbreakers, but excluding plantings.

## Special Considerations Relative to Elements of Costs:

Expenditures to be reported on this supplemental schedule will include, as applicable, the normal objects of labor, materials contract work, equipment expenditures and an equitable allocation of general or overhead expenditures. However, equipment costs, for purposes of this supplementary schedule, are interpreted to mean not only the direct operating costs, such as fuel, tires, supplies, maintenance, repair, insurance, etc., but also a depreciation factor. The full capital outlay expenditure for specialized snow removal equipment or the pro rata portion of the capital expenditure for general-purpose equipment used for snow removal purposes will not be reported on this schedule at the time of acquisition.

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

ANNUAL STREET REPORT - SCHEDULE 10

Obligations and Other Commitments Schedule

Fiscal Year Ended June 30, 20\_\_

Line No.		(1) Non-TDA Restricted Balances	(2) TDA Restricted Balances	Line No.
1	Encumbrances per City Books			1
2	Projects Approved by Council but Not Yet Entered as Encumbrances			2
3	Money Being Accumulated for Specific Future Projects			3
4	Maintenance			4
5	Purchase of Equipment			5
6	Condemnation Deposits			6
7	Monies on Deposit with State or Counties for Specific Projects			7
8	Other Obligations and Commitments			8
9	<b>Totals (Sum of Lines 1 through 8)</b>	<b>\$</b>	<b>\$</b>	9

Note:

1. Transfer the sum of Column 2 to Schedule 5, Line 27.
2. Transfer the sum of Columns 1 and 2 to Schedule 2, Line 18.

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

## ANNUAL STREET REPORT - SCHEDULE 11

### Non-Street Transportation Development Act Supplemental Report

Fiscal Year Ended June 30, 20\_\_

	Line No.	(1) Section 99234 Pedestrian & Bikepaths	(2) Section 99400(a) Transportation Planning
<b>Fund Balance at Beginning of Fiscal Year</b>	1	\$	\$
Revenue:			
Allocation	2		
Interest	3		
<b>Total Revenue</b>	4	\$	\$
Expenditures	5		
Fund Adjustments	6		
<b>Fund Balance at End of Fiscal Year</b>	7	\$	\$

#### Purpose of this Schedule and Instructions

1. The purpose of this schedule is to report non-street TDA data (PUC Sections 99234 or 99400(a)) for inclusion in the *California Transit Operators and Non-Transit Claimants Annual Report* under the Transportation Development Act.
2. Non-street-purpose fund balance and revenue are not reported on any other schedule of this report. However, non-street expenditures are also reported on Schedule 5. Some examples of non-street-purpose expenditures are pedestrian ways and bikepaths not alongside roadways, and planning and contributions to the transportation planning process. This schedule does not include any transit funds.

City of \_\_\_\_\_ County of \_\_\_\_\_ Agency ID \_\_\_\_\_

## ANNUAL STREET REPORT - SCHEDULE 12

### All Street Funds Balance Sheet

Fiscal Year Ended June 30, 20\_\_

LINE NO.	DESCRIPTION	Special Gas Tax Street Improvement Fund (1)	Traffic Congestion Relief Fund (2)	Public Utilities Section 99234 (3)	Public Utilities Section 99400(a) (3)	County Contributions (4)	All Other Sources Fund Balances (5)	LINE NO.
	<b>ASSETS:</b>							
1.0	Cash and Cash Equivalents	\$	\$	\$	\$	\$	\$	1.0
2.0	Investments							2.0
3.0	Interest Receivable							3.0
4.0	Other Receivables							4.0
5.0	Due from Other Funds							5.0
6.0	Inventories							6.0
7.0	Prepaid Expenses							7.0
8.0								8.0
9.0	<b>TOTAL ASSETS</b>	\$	\$	\$	\$	\$	\$	9.0
	<b>LIABILITIES:</b>							
10.0	Accounts Payable							10.0
11.0	Salaries and Benefits Payable							11.0
12.0	Due to Other Funds							12.0
13.0	Deferred Revenue							13.0
14.0								14.0
15.0								15.0
16.0	<b>TOTAL LIABILITIES</b>	\$	\$	\$	\$	\$	\$	16.0
	<b>FUND BALANCE:</b>							
17.0	Reserve for Encumbrances							17.0
18.0	Reserve for Other Commitments or Obligations							18.0
19.0	Total Reserved							19.0
20.0	Unreserved and Undesignated							20.0
21.0	<b>TOTAL FUND BALANCE</b>	\$	\$	\$	\$	\$	\$	21.0
22.0	<b>TOTAL LIABILITIES AND FUND BALANCES</b>	\$	\$	\$	\$	\$	\$	22.0